

***INTERNATIONAL /
OUT OF PROVINCE
STUDENT
HANDBOOK***



50 PTH #12 N, STEINBACH, MANITOBA R5G 1T4

PHONE: 204-326-3537

FAX: 204-326-5164

WWW: WWW.SCHS.CA

EMAIL: SCHS@SCHS.CA

INTERNATIONAL / OUT OF PROVINCE STUDENT APPLICATION AND ACCEPTANCE PROCESS

1. To apply to Steinbach Christian High School, you must submit the following items:
 - ✓ detailed SCHS application form
 - ✓ report cards from your current school
 - ✓ letter of reference from your current school's principal
 - ✓ recent photograph of yourself
 - ✓ \$125 application fee
2. Upon review of the application, the principal of SCHS will begin the search for a suitable host family.
3. Upon finding a suitable host family, the principal will request that you forward the full amount of tuition and home stay fees. Foreign students will either send money by mail, payable to Steinbach Christian High School, in the form of a bank draft in Canadian funds or they may directly deposit funds by way of a wire into our account at the Steinbach Credit Union. If sending by wire, the following information must be on the wire transfer:

Name of Bank:	Steinbach Credit Union, Steinbach, Manitoba, CANADA
Account Name:	Steinbach Christian Schools
Account Number:	70177-879-100100001228
Particulars:	SCHS Tuition payment for (<i>Foreign Student's Name</i>)
4. Once it is verified that the funds are received in Canada, SCHS will send you an Acceptance Letter, which is required to obtain a Student Visa. (Details of that step can be found on the following pages of this Handbook.) Acceptance to SCHS is pending visa. (**Please note:** *Canadian students coming from another province, will not require a Student Visa*)
5. You must also obtain medical insurance. Policies may be purchased from any insurance company. There is one available from the Great West Life Assurance Company for approximately \$423 per year. (new rates announced in August)
6. Upon receiving your Student Visa, please inform SCHS and update us regarding your travel arrangements so that the host family can meet you at the airport and begin this new relationship.

CANADIAN IMMIGRATION AND STUDENT VISAS TO CANADA

If you are not a Canadian citizen, you must apply for and receive your student authorization (also called a Student Visa) **before** you come to Canada. You cannot obtain a Student Authorization in Canada. You must obtain it before you come to Canada. If you are coming to study English or French for a period of 3 months or less you will not require a student authorization, though you still may require a visitor visa. Find out from Canadian officials in your country if you are a citizen which requires a visitor visa prior to entry.

You can apply for these from the Canadian embassy, high commission, or consulate in your country. This can be a slow process so it is wise to begin as soon as possible. It may take up to three months to obtain a student authorization/visa, except for students from the United States, Western Europe, Japan, Australia, or New Zealand, where processing time is usually shorter.

Letter of Acceptance from Canadian School - First, you need a Letter of Acceptance from Steinbach Christian High School. We will send a Letter of Acceptance to you, after we receive your application form and tuition fees. Keep this letter to apply for your Student Authorization at the visa office.

Financial Support - You must be able to prove you can support yourself before a Student Authorization may be issued. A letter from your bank in your country and a written pledge of financial support from a parent will show immigration officials that you can afford your expenses while you are in Canada. These expenses include tuition, home stay, transportation, medical insurance, personal needs and return trips home.

Character Reference - To be accepted by Canadian officials, you must prove you are a responsible person with no criminal record. You may be asked to provide evidence of this through your local authorities.

Health Standards - You must be in good health. You may be asked for a medical certificate if you have been living in a country with a high health risk.

Application - When you have all the letters and documents, you may apply for your Student Authorization at the nearest Canadian consulate, embassy or high commission. The Student Authorization allows you to study in Canada. Keep it in your passport.

Fee - The application fee for a Student Authorization is \$125 Canadian Funds. You must submit this with your application.

Passports and Visas - You will need a passport and perhaps a visa as well. Canadian officials in your country can explain this to you before you leave. The Canada Visitors Visa is affixed to a page of your passport. It tells you the date you must arrive in Canada, the length of time you can stay and whether it is valid for one or more entries into Canada. When you arrive in Canada, you must show immigration officials your passport and visa. The passport will be stamped with the date you must depart from Canada. Check that this date is valid for your whole stay.

CHECKLIST FOR APPLYING FOR STUDENT AUTHORIZATION

- ✓ Letter of Acceptance from Steinbach Christian High School
- ✓ Valid passport
- ✓ Proof of sufficient funds or a reliable source of such funds
- ✓ Medical clearance
- ✓ Letter from your sponsoring organization, if you are being sponsored
- ✓ Application processing fee of \$125 CDN (fee subject to change)
- ✓ Other items as specified by the Canadian embassy, high commission, or consulate in your country, along with your own country's regulations

DOCUMENTS REQUIRED TO ENTER CANADA

- ✓ Valid passport
- ✓ Student Authorization
- ✓ Entry/Visitor Visa (if required)
- ✓ Letter of Acceptance from Steinbach Christian High School
- ✓ Proof of funds available, i.e., a bank draft transfer, letter of credit, proof of scholarship or other funding, tuition fee payment receipt.

REQUIREMENTS FOR GRADUATION

An international or out of province student may graduate with an official diploma from Steinbach Christian High School.

For example, students with a Form 5 in Hong Kong, coming to Canada for Grade 12 only, are expected to earn six Grade 12 credits in order to graduate from SCHS.

Grade 12	6 – 40 level credits
Grade 11	15 credits including 6 – 40 level credits
Grade 10	24 credits including 6 – 40 level credits

WHERE IN THE WORLD AM I?

The City of Steinbach is located approximately 61 kilometres (38 miles) southeast of Winnipeg, Manitoba's capital city of 650,000 people. Steinbach is a community of 9,000 residents with a total of approximately 40,000 people residing within a 15-mile radius of Steinbach.

Steinbach boasts a diverse industry, trade and business base with much connected to the agricultural area surrounding the city. It has become known as the Automobile City for its many auto dealerships. Our major tourist attraction is THE MENNONITE HERITAGE VILLAGE, open year round and features an exhibit gallery, display gallery and gift shop. Visit their web site at <http://www.mennoniteheritagevillage.mb.ca>.

Recreation and other points of interest in the Steinbach area are also vastly diverse. They include golf, ice-skating, hockey, curling, tennis, bowling, swimming, tobogganing, cross country skiing, snowmobiling, and fitness centres. Steinbach Cultural Arts Centre, a large public library, indoor and outdoor shopping malls, many restaurants and beautiful parks and walkways round out Steinbach's family-friendly environment.

In nearby Winnipeg, all of the ingredients of a Canadian capital city can be found. Located in the centre of Canada, it is the hub of business, transportation, culture, entertainment and services. Main transportation centres around the Winnipeg International Airport and VIA Railway Station. Other notable venues include the Royal Winnipeg Ballet, Winnipeg Symphony Orchestra, Manitoba Museum of Man and Nature, Manitoba Theatre Exchange, and professional hockey, baseball and football teams. The Forks, located where the Red and Assiniboine Rivers meet in the centre of the city, provides a memorable experience in shopping, history and relaxation.

For more information on Steinbach, Winnipeg and Manitoba, check out these websites:

- ✓ steinbachonline.com
- ✓ mywinnipeg.com
- ✓ mymanitoba.com